



ADMINISTRATIVE MEMORANDUM

VPAA 15-03

June 13, 2016

SUBJECT: Self-Support Program Net Revenue Distribution

DISTRIBUTION: Academic Deans and Department Chairs

In order to provide a consistent and transparent practice in College of eLearning and Extended Education (CEEE), the percentages for net revenue¹ sharing for all self-support academic programs including certificate programs will be as follows:

- College of eLearning and Extended Education – 40%
- Academic Dean’s Office (s) – 40%
- Academic Department (s) – 10%
- Academic Affairs Office – 10%

¹ Net Revenue is defined as the total program revenue minus program expenditures, initial start-up costs, six months contingency fund allowance, and campus/CO overhead allowance.