

AGENDA
Enrollment Management Working Group
February 11, 2013
Corbett Conference Room
Meeting Time: 1:30 – 3:30

1. Announcements/Updates

- a. Project Tracker

2. Topic: Block Scheduling

Time: (1:45 – 2:45)

Attachment: None

Background: Block scheduling has been mentioned a number of times as an effective way to focus students on making progress toward graduation. Some of the questions are what it should look like, what are the policy components, when should it be implemented. What is the process for deciding these questions?

Action: Discuss and advise on these and any other questions.

3. Topic: Unit Caps for Fall '13

Time: (2:45 – 3:00)

Attachment:

Background: We will continue to have a 17-unit cap for registration cap in place for pre-registration in order to help all students get the courses they need. The question is whether to leave the cap in place after registration with the exception for courses leading to graduation. I have discussed this with the chairs.

Action: Discuss and advise on whether to keep the 17-unit cap after pre-registration.

4. Topic: Process for Developing a Comprehensive Advising Plan

Time: (3:00 – 3:30)

Attachment: None

Background: Effective advising is a key part of retaining students and helping them make progress toward graduation. Construed broadly advising includes both academic and co-curricular issues such as selecting/changing majors, selecting courses in both the major, general education and all-university requirements, career planning, managing finances, navigating personal relationships and working. We need an advising system that quickly detects when students are having problems and then provides the support that gives them the best chance to succeed. Some of these functions are best performed by academic advisors, others are not. The campus is close to adopting an early alert system that will help detect when students are off course and coordinate a response. It should be implemented by next fall. Between now and then, the campus needs to develop a plan for coordinating these different aspects of effective advising.

Action: Discuss and provide advice on a process for developing an advising plan.