AGENDA

Council of Deans & Directors
October 17, 2012
Corbett Conference Room
Meeting Time: 10:00 – 12:00

1. **Announcements**
    a. OAA funding requests. Once in place, I am going to try the PREP funding process for all funding requests to my office. Jacque and Volga will work out the details. This process will help track funding at the divisional level in a transparent way that ties it to divisional goals.

2. **Topic:** Review of Campus Communication Processes during the Recent Emergencies
   Time: (10:00 – 10:30)
   Attachment: None
   Participants: Council of Deans & Directors, VP for Enrollment Management & Student Affairs, VP for Advancement, Dean of Students, President's Chief of Staff and other interested parties.
   Background: When two members of the faculty died unexpectedly, there were a number of problems coordinating the campus response regarding communication, office closures and confusion about how to notify students.
   Action: This is a chance to review what happened and discuss ways to improve campus communication processes during these emergencies

3. **Topic:** Initiative Funding
   Time: (10:30-11:30)
   Attachment: None
   Participants: Council of Deans & Directors and other interested parties
   Background: Academic Affairs has some one-time funds that it can put toward initiative efforts. These efforts need to be focused on our primary goals of student success or revenue generation where it clearly fits with our mission and vision. This represents an opportunity to discuss these projects as a group. Projects can continue to be submitted but will be considered on a case-by-case basis.
   Action: Discuss submitted projects and other aspects of the initiative funding

4. **Topic:** University Study Abroad Consortium
   Time: (11:30-12:00)
   Attachment: None
   Participants: College Deans, AVP for Faculty Affairs, Director of the HSU International Center, Director of Academic Resources, other interested parties
   Background: HSU is a member of the University Study Abroad Consortium, which coordinates opportunities for faculty to teach abroad for a semester, during the summer or an intersession. There are opportunities for faculty to teach abroad and for faculty to come here. HSU has not promoted this opportunity in the past. All of the details are not clear in terms of the CBA or financing. Summer and intersession are less complicated because faculty are more available then and HSU does not have the normal teaching and payroll obligations. During the academic year, USAC will pay the home institution $10,000 per semester for backfill. It's not clear if the organization pays travel, etc. for faculty. The home institution is excepted to pay its faculty's salary while they are away.

Replacement costs for a fulltime lecturer is $67,356 per year. If we calculate this at .8, it is approximately $27,000 per semester in replacement cost. The home campus would need to augment the USAC payment by $17,000, on average, per semester trip. This opportunity would help internationalize the campus.
Action: Discuss the program and how it might fit our internationalization efforts.

5. **Other**
   Time:
   Attachment:
   Participants:
   Background:
   Action: