From:	Lura Holtkamp
To:	deptchairs@redwood.humboldt.edu; provosts-council@redwood.humboldt.edu; vpoffices@redwood.humboldt.edu; oaastaff@redwood.humboldt.edu;
cc:	"Rollin Richmond"; "Hillary Dashiell";
Subject:	Extension of Grades Due Date for Fall Semester - Please read
Date:	Monday, October 05, 2009 4:32:45 PM

PLEASE – PROVIDE THIS INFORMATION TO ALL FACULTY AND STAFF IN YOUR AREA:

To Deans, Department Chairs, Provost's Council, and V.P. offices,

Provost Snyder has extended the **"Grades Due Date"** for the Fall Semester to **Monday, January 4, 2010**. The Registrar's Office is making an exception this semester due to the faculty furlough date on December 19. It is extremely important that this absolute deadline is met. The Dean's offices will be responsible for adherence to this extended date.

The Registrar's Office will notify all students that the grades will not be available until after January 4.

Please contact my office if you have any questions.

Robert Snyder
Provost & V.P. Academic Affairs