

AGENDA
Council of Deans
December 14, 2011
CCR
Meeting Time: 10:00 - 12:00

1. Announcements

- a) Nancy Portalupi has requested a January 15th deadline for college deans/associate deans to be in contact with her about recruitment of students to participate in Spring 2012 CLA testing session.
- b) Budget update

2. Topic: Extended Education / MSF fees

Attachment: None; handouts at the meeting

Background: Extended Education students take classes that are funded by MSF fees. Therefore a fee to the Extended Education students to cover MSF-related costs is proposed.

Action: Discuss this additional fee along with FY 2012-13 Extended Education fee schedule.

3. Topic: Next steps in completion with PREP

Attachment: Refer to e-mail dated 11/29 spreadsheet

Background: The following message was sent to the colleges on 11/29: Attached is a spreadsheet listing the programs that submitted their SLO reports and/or analyzed their IR data. Please contact the departments with missing information.

A number of the graduate programs are lagging behind, so I have arranged for Carol Holder to attend the Graduate Council meeting on January 23 to discuss assessment in graduate programs generally (it would be great if you could come to that meeting as well: 3-4:30 p.m. in NHE 106).

In addition, however, I would like to set up times for Carol to meet with programs lacking both "X's" on the sheet – both graduate and undergraduate – earlier in the day on Monday. I'm thinking that this should be mandatory.

If memory serves, the CNRS graduate programs were instructed to develop and post an outcome as a first step this year, and a number of them did; I still think that requiring them to meet with Carol would be a good next step.

Action: Determine strategy for engaging departments in PREP activities and in filing the required reports

4. Topic: ATI / Anna



Exec Order
AA-2010-13.pdf



Improving_Student_
Learning.docx



ATI_IM_Accessibility
_Report_AY_10-11_T

Attachments:

Background: The three ITCs who have been reassigned from CELT to the three colleges all have as a portion of their duties the support of faculty in the development of accessible instructional materials. This discussion is intended to provide background for the Deans on how ATI fits into the overall initiative to improve student learning, what the ATI requirements are and are not, and the

types of activities that contribute to a comprehensive ATI program. In addition, discussion is needed regarding the best strategies for carrying out the planning activities that will need to take place during spring term and beyond.

Action: Advise Anna (Executive co-Chair for ATI) on who should participate on the ATI Steering Committee and the ATI Instructional Materials subcommittee.

5. **Topic:** Assistance to diversify faculty applicant pools / Radha and Colleen



Faculty Diversity
Lessons EAB.pdf

Attachment:

Background: Several measures have been undertaken over the last few years focused on increasing the diversity of the applicant pool for tenure-line faculty positions. A preliminary data analysis suggests that further action steps are necessary. Handouts outlining this data, proposed next steps, and an EAB summary of best practices will be distributed for discussion.

Action: Discuss next steps.

6. **Topic:** WASC Resource Fair

Attachment: message from WASC re: assessment/external

Background: The WASC Commission has approved the first stage of the accreditation redesign process. A major component of the redesign is that institutions will be expected to demonstrate that their graduates have achieved the institution's stated level of proficiency at least in the following five areas stated in CFR 2.2a: written communication, oral communication, quantitative skills, critical thinking and information literacy. WASC is sponsoring a Resource Fair next month to explore promising practices by institutions in evaluating these graduation proficiencies and resources available through assessment tool providers. This one-day event will be a great opportunity to network with peers in the region and to inform elements of the WASC redesign as we gather feedback on appropriate frameworks around measuring graduation proficiencies.

When and Where:

Northern California Resource Fair - Click to Register

January 19, 2012 from 10 am – 4 pm

CSU East Bay, Hayward, CA

Action: Designate participants for the Resource Fair