**AGENDA**

**OAA Working Group**

**September 5, 2012**

**Corbett Conference Room**

**Meeting Time: 10:00 – 12:00**

1. **Announcements:**
2. **Topic:** PREP – What are we going to do this year?

**Time**: (10:00 – 11:00)

**Attachment:** PREP Website <http://www.humboldt.edu/irp/PREP.html>

**Participants:** Provost, Vice Provost, College Deans, Associate Deans involved in PREP, Directors of the Office of Diversity & Inclusion, Institutional Research & Planning and Educational Effectiveness, and any other interested parties.

**Background:** The PREP cycle for this year is upon us. What changes, if any, do we want to make in the timeline or process for this year? Department chairs suggested moving some of the reporting dates into spring. Do we want the data, particularly in Section II on retention and graduation, provided with analysis or direction? Do we want action plans associated with Section II? Do we want to be more prescriptive regarding the action plans in other sections? Should the dean’s comments be coordinated? Etc.

**Action:** Discuss and agree on a plan for this academic year.

1. **Topic: PREP – long term issues.**

**Time: (11:00 – 12:00)**

**Attachment: None**

**Participants:** Provost, Vice Provost, College Deans, Associate Deans involved in PREP, Directors of the Office of Diversity & Inclusion, Institutional Research & Planning and Educational Effectiveness, and any other interested parties.

**Background:** Questions have been raised about approach and methodology for data collection and assessment generally. Are there other large-scale issues that would substantially change how we are currently doing PREP?

**Action:** Discuss these large-scale issues and a process for vetting them.