**EMP-SUBCOMMITTEE**

April 2, 2012 12:00pm – 2:00pm

CCR

NOTES

1. Advising Center update – Dana Deason & Chris DeHart
	1. The campus has a policy requiring students to apply for graduation once they reach ninety units. It has not been enforced because there are too many students out of compliance and it would overwhelm academic advisors. The Advising Center is working on a plan beginning with high-unit seniors and eventually getting all students to comply with the policy. It is not clear if the policy also requires submitting a graduation plan, which would specify courses by semester to graduate, in addition to a major contract.
	2. [ ] Dana was asked to send metrics for determining the success of the Senior Advising Initiative to the EMP-Subcommittee.
	3. [ ] Marketing campaign – Get group together to discuss plan to create culture focused on graduation. MarCom should be central in this. Bring this to the full EMWG.
	4. [ ] Name a liaison now who can go to college meetings to discuss senior advising now while proposal is in development.
	5. [ ] Scott – how many students can/should actually be able to graduate with their current number of units and minimal substitutions? Get numbers to EMP and discuss with deans how to get these students graduated.
2. Chico Update – Jyoti & Ken
	1. FYI
		1. Decision must be made now, even if only short term, to implement for Fall ‘12
		2. [ ] Present proposal/plan to EMWG on 04/09. That plan should propose a one-unit course, to be phased in so that all first-time freshmen are required to take it. A general structure for the course and a timeline should be parts of the proposal. A faculty advisor should oversee the program. Alternatives to be discussed while we proceed with the one-unit class are converting Area E to a lower-division FYE course and wrapping the FYE into a non-credit, extended HOP structure that would last all of fall semester.
		3. Math remediation improvements discussed. The issue is how to move students through remediation as quickly as possible. This includes work before they come to campus and take the ElM as well as how to reassess their skills once they have been placed in particular remedial course to see if they can be moved into a higher-level section.
3. 90 Unit Policy Implementation – Scott & Peg
	1. Incremental implementation (Hold vs. Counsel). For this coming semester the campus will try communication. If this approach does not significantly reduce the number of students out of compliance with the policy, then the campus will move toward placing holds on registration.
	2. What are the average numbers of units for students who do graduate? What separates them from students who do not graduate?
4. CQ Survey – Jacque
	1. [ ] Discuss survey results at next EMWG meeting (04/09)
5. Structuring support for African-American and Latino student success – Radha
	1. Discuss at next EMP-Subcommittee meeting (04/30)